

# ENTERPRISE PAYROLL & TIME AND ATTENDANCE MODERNIZATION

NOVEMBER 2016



**Department of Accounting and General Services  
Office of Enterprise Technology Services**

Project Office:  
1151 Punchbowl Street, #501  
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**Contractor:** CherryRoad Technologies and Pacxa

10/17/16: Notice to Proceed

**Contract Term:** Five (5) Years with Three (3) One Year Periods  
Phase I: Payroll Build & HRMS Integration (10/2016 – 6/2018)  
Phase II: Time & Attendance Fit-Gap & Build (6/2018 – 7/2023)

10/17/16: CherryRoad Program and Project Manager on-site

**Total Contract Value:** \$41.5M (\$16.7M – Implementation and \$24.8M – Ongoing Services and Maintenance)

11/7/16: Initial Draft Work Plan Received

11/14/16: Final Work Plan to be Delivered

**Statewide Impact:** Executive, Legislative, and Judicial branches; Department of Education; University of Hawaii Systems; Hawaii Health Systems Corporation, and Office of Hawaiian Affairs; 75,000 employees.

11/18/16: HIPay Stakeholder Kickoff & Project Site Open House

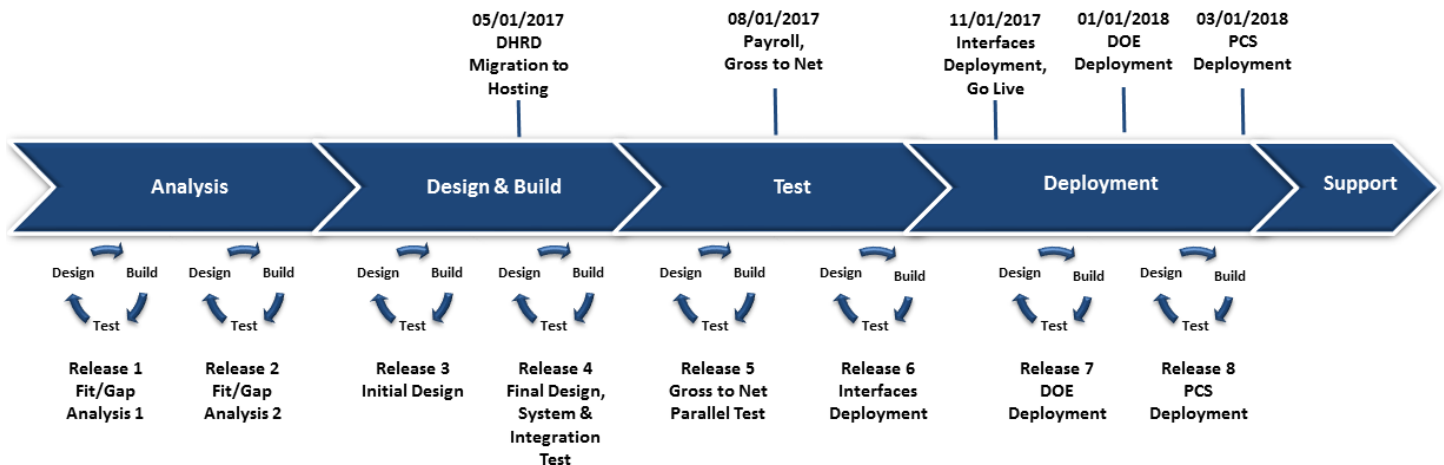
12/1/16: State Review of Work Plan Due to CherryRoad

**System Modernization, Consolidation & Paperless Initiative:** The State Executive Branch PeopleSoft Human Resources Management System will integrate with the PeopleSoft Payroll and Time and Attendance Solution. The Enterprise Payroll, Time and Attendance (and Human Resources) platform will replace the payroll mainframe and ancillary systems and will enhance and deliver HR & TA functionality. State will own perpetual licenses for all modules.

11/22/16: Requirements Analysis Review Sessions

12/5-12/16: Payroll Core/Design Team Training Sessions (5 days within the two week window)

January/February 2017: Fit-Gap Sessions



## HIPay Project Participation Opportunities

Track	Activity	Activity Details	Start Date	End Date
<b>Functional</b>	F01 Requirements Analysis	<p><u>Description:</u> We will review the State functional requirements submitted through the Request For Proposal (RFP) to validate their meaning.</p> <p><u>Objective:</u> Create single, state wide, understanding of the requirements for the project that will drive Fit/Gap 1 and Fit/Gap 2 meetings.</p> <p><u>Results:</u> Documented clarification of RFP requirements and potential new requirements.</p>	11/22/16	12/2/16
	F02 Release 1 Fit/Gap Analysis meetings	<p><u>Description:</u> Utilizing data converted from DAGS and data from DHRD we will run a sample payroll in PeopleSoft HCM 9.2 and compare how delivered PeopleSoft HCM 9.2 functionality meets the State functional requirements.</p> <p><u>Objective:</u> Determine extent delivered PeopleSoft HCM 9.2 Payroll functionality meets State functional requirements.</p> <p><u>Results:</u> Documentation of State functional requirements that are a "Fit" (requirement is met by delivered PeopleSoft HCM 9.2 functionality) or "GAP" (requirement is not met by delivered PeopleSoft HCM 9.2 functionality and requires an enhancement or process change to be met).</p>	1/2/2017	1/13/2017
	<b>Business Process</b>	B01 PeopleSoft Business Processes meetings	<p><u>Description:</u> Review of the delivered PeopleSoft HCM 9.2 Business Processes Maps (BPMs). The PeopleSoft HCM 9.2 BPMs are cross-functional flow diagrams that will serve as the starting point for the State's "To Be" business process design.</p> <p><u>Objective:</u> Understanding of the delivered BPMs.</p> <p><u>Results:</u> Understanding of the delivered BPMs.</p>	1/16/2017
<b>Functional</b>	F03 Release 2 Fit/Gap Analysis	<p><u>Description:</u> Utilizing data converted from DAGS and data from DHRD we will review additional PeopleSoft functionality (beyond processing a payroll) and compare how delivered PeopleSoft HCM 9.2 functionality meets the State functional requirements.</p> <p><u>Objective:</u> Determine extent delivered PeopleSoft HCM 9.2 functionality meets State functional requirements.</p> <p><u>Results:</u> Documentation of State functional requirements that are a "Fit" (requirement is met by delivered PeopleSoft HCM 9.2 functionality) or "GAP" (requirement is not met by delivered PeopleSoft HCM 9.2 functionality and requires an enhancement or process change to be met).</p>	2/6/2017	2/17/2017